

# 18

## Submission Queries

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**Revision Sheet**

<b>Revision No.</b>	<b>Date</b>	<b>Revision Description</b>

## 18.0 Submission Queries

### 18.1 Submission Status History

1. To view the chronological history of submission statuses, from the APPS Home Page. Select View my Submissions in Process, from the Submission Processing drop down menu.
2. The Submission List screen will display.
3. Select "Submission Status History" from the *Select Query* drop-down. Click .
4. The Submission Status History screen displays.

**Active Partners Performance System**

*Submission Status History*

Submission ID:  Reason:

Applicant:

Current Status:

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Status	Status Date	Decision Date
In Process	06/10/2003	

[\[APPS Home Page\]](#)

Last Updated: June 13, 2003

**User ID:**  
**M11125**

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Figure 18-1: Submission Status History Screen

5. To return to the Home Page click the logo on the upper left side of the navigation page or click on 2530 Submission to take you to the 2530 Submission screen.

## 18.2 2530 - Previous Participation Report

1. From the APPS Home Page under the Reports section or in the 2530 Submission from the select query drop down list or from the Submission List screen, select “2530 Previous Participation” from the *Select participant processing* drop-down list. The 2530 Previous Participation Report displays.

<b>2530 Previous Participation</b>	U.S. Department of Housing and Urban Development Office of Housing/Federal Housing Commissioner	U.S. Department of Agriculture Rural Housing OMB Approval No. :000-0000 (Exp. 10/31/2000)																			
<table style="width: 100%;"> <tr> <td style="width: 45%;">Submission ID: 7250</td> <td style="width: 55%;">Submission Contact: Jane Doe</td> </tr> <tr> <td>Submission Reason: Baseline Organization Definition</td> <td>Contact Phone: 333-333-3333</td> </tr> <tr> <td>Submission Status: In Process</td> <td>Submitted To: HUD</td> </tr> <tr> <td>Status Date: 06/10/2003</td> <td></td> </tr> </table>			Submission ID: 7250	Submission Contact: Jane Doe	Submission Reason: Baseline Organization Definition	Contact Phone: 333-333-3333	Submission Status: In Process	Submitted To: HUD	Status Date: 06/10/2003												
Submission ID: 7250	Submission Contact: Jane Doe																				
Submission Reason: Baseline Organization Definition	Contact Phone: 333-333-3333																				
Submission Status: In Process	Submitted To: HUD																				
Status Date: 06/10/2003																					
<b>Applicant: <i>Onyx Inc. (666222444)</i></b>																					
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Name</th> <th>TIN/SSN</th> <th>Organization Type</th> <th>Type of Ownership</th> <th>Street Address</th> <th>City</th> <th>State or Country</th> <th>Zip</th> <th>Phone</th> </tr> </thead> <tbody> <tr> <td>Onyx Inc.</td> <td>666222444</td> <td>Corporation</td> <td>Profit Motivated</td> <td>6673 Jonesboro Drive</td> <td>Rhodes</td> <td>NY</td> <td>39932</td> <td>746-399-8437</td> </tr> </tbody> </table>			Name	TIN/SSN	Organization Type	Type of Ownership	Street Address	City	State or Country	Zip	Phone	Onyx Inc.	666222444	Corporation	Profit Motivated	6673 Jonesboro Drive	Rhodes	NY	39932	746-399-8437	
Name	TIN/SSN	Organization Type	Type of Ownership	Street Address	City	State or Country	Zip	Phone													
Onyx Inc.	666222444	Corporation	Profit Motivated	6673 Jonesboro Drive	Rhodes	NY	39932	746-399-8437													
<p><b>Schedule A: List of Previous Projects and Section 8 Contracts.</b>          By my name below is the complete list of my previous projects and my participation history as a principal in Multifamily Housing programs of HUD/FmHA, State, and Local Housing Finance Agencies.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">1. List Each Principal's Name (list in alphabetical order, last name first)</th> <th rowspan="2">2. List Previous Projects (give the ID number, project name, city location, and government agency involved if other than HUD)</th> <th rowspan="2">3. List Principals' Role(s) (indicate dates participated and if fee or identity of interest participant)</th> <th rowspan="2">4. Status of Loan (current, defaulted, assigned, or foreclosed)</th> <th colspan="3">5. Was Project ever in Default during your participation?</th> <th rowspan="2">6. Last Management Review and/or Physical Inspection</th> </tr> <tr> <th>Yes</th> <th>No</th> <th>If Yes, explain</th> </tr> </thead> <tbody> <tr> <td>Onyx Inc. 666222444</td> <td>000000000 Village of Virginia Falls Church, VA</td> <td>Lessor/ Operator Fr: 05/11/1994 To: Current</td> <td></td> <td></td> <td></td> <td></td> <td>Mgmt. Prov. Satisfactory 03/12/1997 Mortgages staffing problems</td> </tr> </tbody> </table>			1. List Each Principal's Name (list in alphabetical order, last name first)	2. List Previous Projects (give the ID number, project name, city location, and government agency involved if other than HUD)	3. List Principals' Role(s) (indicate dates participated and if fee or identity of interest participant)	4. Status of Loan (current, defaulted, assigned, or foreclosed)	5. Was Project ever in Default during your participation?			6. Last Management Review and/or Physical Inspection	Yes	No	If Yes, explain	Onyx Inc. 666222444	000000000 Village of Virginia Falls Church, VA	Lessor/ Operator Fr: 05/11/1994 To: Current					Mgmt. Prov. Satisfactory 03/12/1997 Mortgages staffing problems
1. List Each Principal's Name (list in alphabetical order, last name first)	2. List Previous Projects (give the ID number, project name, city location, and government agency involved if other than HUD)	3. List Principals' Role(s) (indicate dates participated and if fee or identity of interest participant)					4. Status of Loan (current, defaulted, assigned, or foreclosed)	5. Was Project ever in Default during your participation?			6. Last Management Review and/or Physical Inspection										
			Yes	No	If Yes, explain																
Onyx Inc. 666222444	000000000 Village of Virginia Falls Church, VA	Lessor/ Operator Fr: 05/11/1994 To: Current					Mgmt. Prov. Satisfactory 03/12/1997 Mortgages staffing problems														
<b>Participants With No Previous Participation At the Time of This Submission</b>																					
Company ABC 888555222			No direct previous participation.																		
Deng's International Trading Inc. 777000999			No direct previous participation.																		
Michael Corp 999000777			No direct previous participation.																		

Figure 18-2: 2530 Previous Participation Report



2. Click on your browser's toolbar.



3. Click on your browser's toolbar to exit the 2530 Submission form. (In this case the Back button can be used)

### 18.3 2530 Submission Directory Report

1. To see a list of the principals in the submission with all of their participant information, from the APPS Home Page. Select View my Submissions in Process, from the Submission Processing drop down menu.
2. The Submission List screen will display.
3. Select "Submission Directory Report" from the *Select Query* drop-down list.
4. Click . The 2530 Submission Directory Report displays.

**2530 Submission Directory Report**

**Submission ID:** 7250      **Submission Contact:** Pat Cunningham  
**Submission Reason:** Baseline Organization Definition      **Contact Phone:** 883-984-8234  
**Submission Status:** In Process      **Submitted To:** HUD  
**Status Date:** 06/10/2003

Applicant: *Onyx Inc. (666222444)*

Name	TIN/SSN	Organization Type	Type of Ownership	Street Address	City	State or Country	Zip	Phone
Onyx Inc.	666222444	Corporation	Profit Motivated	6673 Jonesboro Drive	Ithaca	NY	39932	746-399-8437

**Organization Structure**

**Tier 1:** Applicant Organization: *Onyx Inc. (666222444)*

Name	TIN / SSN	Participant Type	Role in Organization	Ownership Percent	Begin Date in Organization
Springfield Development Corporation	444555111	Organization	Board Member	10	04/06/2002

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**Tier 3:** Organization: *Michaels Corp (999888777)*

Name	TIN / SSN	Participant Type	Role in Organization	Ownership Percent	Begin Date in Organization
Company ABC	888555222	Organization	Member	46	12/21/2122

**Tier 4:** Organization: *Company ABC (888555222)*


Name	TIN / SSN	Participant Type	Role in Organization	Ownership Percent	Begin Date in Organization
Deng's International Trading Inc	777888999	Organization	Managing General Partner	25	05/12/2001


**Directory**

Name	TIN / SSN	Organization Type	Type of Ownership	Street Address	City	State or Country	Zip	Phone
Company ABC	888555222	Corporation	Profit Motivated	789 Berry Ave	Baltimore	MD	20015	410-999-6321
Deng's International Trading Inc	777888999	Corporation	Profit Motivated	1243 New York Ave.	Washington	DC	20001	(202) 939-3684
Michaels Corp	999888777	Corporation	Profit Motivated	90889 Patuxent Way	Key West	FL	74783	899-339-9933
Springfield Development Corporation	444555111	Real Estate Investment Trust (REIT)	Profit Motivated	11253 Springfield way	Shirlington	GA	88300	993-334-4342

Figure 18-3: 2530 Submission Directory Report




5. To print the report, click the browser's  button.

6. To exit the 2530 Submission Directory Report, click the browser's  button.  
(In this case the Back button can be used)

## 18.4 Organization Tier Structure Report

1. To view an Organization's Structure, from the APPS Home Page. Select View my Submissions in Process, from the Submission Processing drop down menu.
2. The Submission List screen will display.
3. Select "Organization Tier Structure Report" from the *Select participant processing* drop-down list. The Organization Tier Structure Report displays.


  
  
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**User ID:**  
 MXXXXX
   
  
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### Active Partners Performance System

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#### Organization Tier Structure Report

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**Submission ID:** 13185      **Submission Contact:** James Doe  
**Submission Reason:** Baseline Organization Definition      **Contact Phone:** 333-333-3333  
**Submission Status:** In Process      **Submitted To:** HUD  
**Status Date:** 06/05/2006

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Applicant: **ABCDE Corporation L.P. (2000000000)**

Name	TIN/SSN	Organization Type	Type of Ownership	Street Address	City	State or Country	Zip	Phone
ABCDE Corporation L.P.	2000000000	Limited Liability Partnership (LLP)	Limited Dividend	23423 King way	Fairfax	VA	23432	333-333-3333

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**Organization Structure**

**Tier I:** Applicant Organization: **ABCDE Corporation L.P. (2000000000)**


**Previous Participation:** none

Name	Participant ID	TIN / SSN	Participant Type	Role in Organization	Ownership Percent	Begin Date in Organization	Other Previous Participation
Doe, James	254631	111222666	Individual	Member	0	12/03/2005	NO


[[APPS Home Page](#)]


Figure 18-4: Organization Tier Structure Report



4. Use the browser's  button to exit the Organization Tier Structure Report.  
( In this case the Back button can be used)

## 18.5 Participant Property Approval Report

 *Note: Once a submission has been sent to HUD it cannot be edited and can only be viewed.*

1. To view the dates on which a participant last had a 2530 approved, from the APPS Home Page. Select View my Submissions in Process, from the Submission Processing drop down menu.
2. The Submission List screen will display.
3. Select “Participant Property Approval Report” from the *Select Query* drop-down menu.
4. Click . The Participant Property Approval Report displays.

### Participant Property Approval Report

<b>Submission ID:</b>	7250	<b>Submission Contact:</b>	Pat Cunningham
<b>Submission Reason:</b>	Baseline Organization Definition	<b>Contact Phone:</b>	883-984-8234
<b>Submission Status:</b>	In Process	<b>Submitted To:</b>	HUD
<b>Status Date:</b>	06/10/2003		

Applicant: **Onyx Inc. (666222444)**

Name	TIN/SSN	Organization Type	Type of Ownership	Street Address	City	State or Country	Zip	Phone
Onyx Inc.	666222444	Corporation	Profit Motivated	6673 Jonesboro Drive	Rhaca	NY	39932	746-399-8437



### Approved Participants

Participant	Type	Last Date Approved	Property Role	Submission ID	Property Name, Primary FHA / Contract Number, City & State
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No approved property roles.



**Figure 18-5: Participant Property Approval Report**

5. To print the report, click the browser's  button.
6. To exit the Participant Property Approval Report, click the browser's  button.  
(In this case the Back button can be used)

## 18.6 Verify Submission History

- To view the 2530 submissions with view only rights to final disposition. From the APPS Home Page. Select Verify Submission History from the Submission Processing drop down menu.

**Figure 18-6: APPS Home Page**

- The Final disposition for 2530 Submission screen will display.

  
[Secure Systems](#)
  
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[HUD LDPs](#)
  
[GSA EPLS](#)
  
[2530 Contacts](#)
  
**User ID:**  
**M11125**
  
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## Active Partners Performance System

### Final Disposition For 2530 Submission

For User ID: Industry Twentyfive (M11125)

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Records (1 - 28) of 28

Applicant Name	Tax ID	Status	Date of Last Action	Submission ID	Reason For Submission
AXZ inc	111111111	Baseline Established	02/12/2004	7363	Baseline Organization Definition
BCD Corporation	111222444	Baseline Established	07/07/2003	7287	Baseline Organization Definition
CDE Corporation	111222666	Withdrawn	06/18/2003	7289	Organization Change (Major)
Company ABC	888555222	Baseline Established	07/16/2003	7234	Baseline Organization Definition
Deng's International Trading Inc	777888999	Baseline Established	07/15/2004	7237	Baseline Organization Definition
Deng's International Trading Inc	777888999	Approved without Review	07/15/2004	7243	Organization Change (Court Order/Inheritance)
Goodwill Stores	333666888	Baseline Established	06/10/2003	7252	Baseline Organization Definition
Goodwill Stores	333666888	PPSD Approval	06/23/2003	7259	Participant Identity Change
Green Apple Corp.	333333005	Baseline Established	04/05/2001	6030	Baseline Organization Definition
Green Apple Corp.	333333005	PPSD Approval	03/07/2001	6162	Organization Change (Major)
Green Apple Corp.	333333005	Withdrawn	07/03/2003	7171	New Role for Property
Green Apple Corp.	333333005	Withdrawn	07/08/2003	7315	New Role for Property
Jason' Org. 085	333333085	Baseline Established	07/18/2003	7324	Baseline Organization Definition
Jason's Company	444888999	Baseline Established	06/04/2003	7238	Baseline Organization Definition
Jim's Test	111222654	Baseline Established	07/15/2004	7450	Baseline Organization Definition
Jim's Test	111222654	Withdrawn	07/17/2004	7468	New Application for Capital Advance Grants
Markam Mechanics Inc.	777666111	Baseline Established	06/04/2003	7236	Baseline Organization Definition
Michaels Corp	999888777	Baseline Established	06/05/2003	7240	Baseline Organization Definition
Michelle Corp	666999888	Baseline Established	06/05/2003	7239	Baseline Organization Definition
MNO Cop	111111333	Baseline Established	07/31/2003	7326	Baseline Organization Definition
Namtech	666333222	Baseline Established	06/05/2003	7241	Baseline Organization Definition
Onyx Inc.	666222444	Baseline Established	06/22/2003	7250	Baseline Organization Definition
PQR Corporation	333444333	Baseline Established	07/16/2003	7322	Baseline Organization Definition

Figure 18-7: Final Disposition for 2530 Submission